

**Personal information**

Surname / First name

Suriano, Zaira

Address

Address n. 2

Mobile

E-mail

Nationality

Date of birth

Gender

**Professional Desire and Motivation**

My challenge for the coming years will be to improve my skills in the *LCA (Life Cycle Assessment)* evaluation and studies, to increase my scope of consulting services. These types of tools are used not only for purposes of visibility, communication, and marketing, but also to express the compliance to law requirements and to increase the value of many business projects related to eco-sustainability, including Responsible Sourcing.

**Work experience**

Dates

04/05/2014 →

Occupation or position held

**Freelance Consultant/Auditor for Quality, Health, Safety and Environment (QHSE)***Planning, implementation and maintenance of client QHSE Management Systems:*

Main activities and responsibilities

- Development of QHSE procedures and conduction of regular Quality, Health, Safety and Environment Internal Audit and risk assessments in a variety of manufacturing sites;
  - QHSE Consultant and Responsible of Auditing process in different areas/companies (chemical, furniture design, food, information technology, medical device, maintenance sports facilities, etc):
    - MARE S.p.A.- Mare Holding Group;
    - A.S.I.S. - Azienda Speciale Gestione degli Impianti Sportivi – Comune di Trento;
    - ALIAS S.p.A.;
    - MEDINET S.r.l. – Bernucci Group.
    - Quality Consultant at Joint Research Centre (JRC) - European Commission's.
  - Execution of internal audit for compliance with **HSE laws**;
  - Responsible of Quality Management System for MARE S.p.a., chemical industry in SEVESO Directive;
  - **Third-party Auditor for: ISO 9001, ISO 14001, ISO 45001:2018, EMAS Regulation (Reg. CE 1221/2009); FSC-CoC.**
  - Second Part audits for Standards ISO 9001, 14001 and EMAS Regulation;
  - Consultant and Auditor for standard FSC- CoC for furniture company;
  - Technical assistance to **Responsible Sourcing Audit**:
    - assistance to SMETA and Unilever audit protocols;
    - assistance to other client audit protocols;
    - Conduction of internal audit for compliance to ETI Base Code;
    - Drafting and implementation of Ethical Code.
  - Consultant for implementation of Quality Management Systems ISO 13485 for Medical Device;
  - Consultant for Quality sports facilities;
  - Professional Trainer for Quality and Environment.
- Suriano Zaira – QHSE Consultant**  
Via Toscanini 44, 27010 Ceranova (PV)

Name and address of employer

Type of business or sector

**Work experiences**

Dates

04/05/2010 → 03/05/2014

Occupation or position held

**QHSE Consultant/Specialist - Planning, implementation and maintenance of client QHSE Management Systems.**

Name and address of employer	<b>Formawork Srl</b> Sede Legale: Via Montenapoleone,23 – 20121 Milano Tel. 02.34931687 Fax: 02.700594462 E-mail: <a href="mailto:info@formawork.it">info@formawork.it</a>
Type of business or sector	Consulting
<b>Work experiences</b>	
Dates	12/10/2009-18/12/2009
Occupation or position held	Internship – Education and Culture Lifelong learning programme Leonardo Da Vinci – Project <i>Rural Works</i>
Main activities and responsibilities	Internship for the <i>Yvon Mau SA</i> Management Integrated System (Quality, Environment and Safety at work): <ul style="list-style-type: none"> <li>▪ Development of a procedure for the waste management</li> <li>▪ Assistance to Leaf Marque and Sustainable Agriculture Audits</li> <li>▪ Laboratory for chemical analysis for wine quality.</li> </ul>
Name and address of employer	<i>Yvon MAU SA</i> Rue Sainte Pétronille, 33190 Gironde sur Dropt – Aquitaine - France Tel.: (33) 05.56.61.54.54; <a href="mailto:info@ymau.com">info@ymau.com</a> Maitre de stage: Christophe Mangeart –Directeur Qualité
Type of business or sector	Promotion of sustainable development in agriculture
<b>Work experiences</b>	
Dates	15 June, 2009 – 7 August, 2009
Occupation or position held	Collaboration project:
Main activities and responsibilities	<ul style="list-style-type: none"> <li>▪ Development of noise maps to prepare the Municipal Recovery Plan Noise.</li> <li>▪ Use of <i>CadnaA</i> Software for noise abatement.</li> </ul>
Name and address of employer	Architect Massimiliano Stefàno, Presicce, (LE), Italy
Type of business or sector	Independent Consultant
<b>Work experiences</b>	
Dates	21 May, 2009 – 8 June, 2009
Occupation or position held	Teacher in the Course for “ <i>Experts in national and international environmental law</i> ”
Main activities and responsibilities	Teaching the following topics: The National and International guidelines on the management of water; The National and International guidelines on the management of waste; Environmental Administrative Provisions;
Name and address of employer	Project Code n° 09110b583 – POR PUGLIA – U.I.L.D.M. 10, E. De Amicis, Salve (LE) Italy
Type of business or sector	Training
<b>Work experiences</b>	
Dates	September,2008 – February, 2009
Occupation or position held	Internship
Main activities and responsibilities	Acquiring knowledge and practical skills for the development of environmental management systems for businesses, public administrations and Homogeneous production areas.
Name and address of employer	<i>Ambiente Italia s.r.l.</i> - 6, Via Delia Alpini, Carbonera ,(TV), Italy Roberto Cariani, E-mail: <a href="mailto:roberto.cariani@ambienteitalia.it">roberto.cariani@ambienteitalia.it</a>
Type of business or sector	Environmental research and consulting
<b>Work experiences</b>	
Dates	September, 2008 – November, 2009
Occupation or position held	Internship
Main activities and responsibilities	Acquiring practical skills for the development of environmental management systems in the public administration: EMAS Registration of Comune di Galliera Veneta, Padova, Italy.
Name and address of employer	Comune di Galliera Veneta, 174, Via Roma, Galliera Veneta, (PD), Italy Architect Giovanni Bonaldo, E-mail: <a href="mailto:lavoripubblici@comunegallieraveneta.com">lavoripubblici@comunegallieraveneta.com</a>
Type of business or sector	Public Administration

**Work experiences**

Dates May, 2006 – September, 2006  
Occupation or position held Internship  
Main activities and responsibilities Development of protocols and experimental designs applied to study the behaviour of "Species of Community Importance".  
Name and address of employer Laboratory of Ichthyology, Department of Environmental Sciences, *Ca' Foscari* University, Venice, Italy.  
Stefano Malavasi, E-mail: mala@unive.it  
Type of business or sector Analysis of animal behaviour

**Education and training**

Dates 12/11/2018  
Title of qualification awarded **Course "ISO 45001:2018"**  
Principal subjects/Occupational skills covered THIRD-PARTY AUDITOR UPDATING  
Name and type of organisation providing education and training BM TRADA Italia S.r.l. Via Francesco Pozzo, 4 16145 – Genova (GE) - Italy  
Level in national or international classification THIRD-PARTY AUDITOR

**Education and training**

Dates 24/10/2017  
Title of qualification awarded **Course "ISO 13485:2016 NEW EDITION"**  
Principal subjects/Occupational skills covered INTERNAL AUDITOR UPDATING ABOUT NEW ISO 13485:2016  
Name and type of organisation providing education and training CERTIQUAUTY s.r.l.- Via Gaetano Giardino,4- 20123 Milano-Italy  
Level in national or international classification **INTERNAL AUDITOR AND TRAINING**

**Education and training**

Dates 15/12/2015  
Title of qualification awarded **Course "ISO 9001:2015 NEW EDITION AND AUDITOR UPDATING"**  
Principal subjects/Occupational skills covered INTERNAL AUDITOR UPDATING ABOUT NEW ISO 9001:2015  
Name and type of organisation providing education and training CERTIQUAUTY s.r.l.- Via Gaetano Giardino,4- 20123 Milano-Italy  
Level in national or international classification **INTERNAL AUDITOR AND TRAINING**

**Education and training**

Dates 09/11/2015  
Title of qualification awarded **Course "ISO 14001:2015 NEW EDITION AND AUDITOR UPDATING"**  
Principal subjects/Occupational skills covered INTERNAL AUDITOR UPDATING ABOUT NEW ISO 14001:2015  
Name and type of organisation providing education and training CERTIQUAUTY s.r.l.- Via Gaetano Giardino,4- 20123 Milano-Italy  
Level in national or international classification **INTERNAL AUDITOR AND TRAINING**

**Education and training**

Dates 21/09/2015 – 23/09/2015  
Title of qualification awarded **LCA Base Course**  
Principal subjects/Occupational skills covered Course of Life Cycle Assessment Base (LCA), organized by the Italian LCA Network, in order to increase the knowledge base of the LCA methodology.

Name and type of organisation providing education and training	Associazione rete italiana LCA- Centro di ricerca ENEA "Ezio Clemtel"
Level in national or international classification	Professional training
<b>Education and training</b>	
Dates	16/02/2015
Title of qualification awarded	<b>Course "The RISK MANAGMENT AND ISO 31000"</b>
Principal subjects/Occupational skills covered	Risk Management: - Principles and Evolution - Risk assessment and Iso 31000.
Name and type of organisation providing education and training	CERTIQUAUTY s.r.l.- Via Gaetano Giardino,4- 20123 Milano-Italy
Level in national or international classification	Professional Training
<b>Education and training</b>	
Dates	22/09/2014-23/09/2014
Title of qualification awarded	<b>Carbon Footprint and ISO 14067: introduction</b>
Principal subjects/Occupational skills covered	Introduction to Carbon Footprint and LCA
Name and type of organisation providing education and training	Bureau Veritas Italia S.p.A. - Via Miramare, 15 - 20126 Milano
Level in national or international classification	Professional Training
<b>Education and training</b>	
Dates	30/09/2014
Title of qualification awarded	New edition of ISO 14001: 2015 (DIS DOCUMENT)
Principal subjects/Occupational skills covered	The new concepts at the 2015 edition of the standard base
Name and type of organisation providing education and training	CERTIQUAUTY s.r.l.-Via Gaetano Giardino,4- 20123 Milano
Level in national or international classification	Professional training and auditor updating.
Dates	31/03/2014 – 01/01/2014
Title of qualification awarded	<b>Course of Auditor FSC &amp; PEFC Cat.1</b>
Principal subjects/Occupational skills covered	BM TRADA Course for Auditor: <ul style="list-style-type: none"> <li>▪ FSC-STD-40-004 (V2-1) – FSC CoC Certification</li> <li>▪ PEFC ST 2002:2013 – PEFC Technical Document</li> <li>▪ FSC-STD-40-005 (V2-1) – Sale of Controlled Wood</li> <li>▪ FSC-STD-40-003 (V1-0) – Multi Site</li> <li>▪ FSC-STD-50-001 (V1-2) - FSC Trademarks</li> <li>▪ PEFC ST 2001:2008- PEFC Logo Usage</li> </ul>
Name and type of organisation providing education and training	BM TRADA Italia S.r.l Corso Gianelli, 1/2 – 16043 – Chiavari
Level in national or international classification	<b>Third-party Auditor FSC &amp; PEFC- Cat.1</b>
<b>Education and training</b>	
Dates	October 2011 to June 2012
Title of qualification awarded	English course- Level A2
Principal subjects/Occupational skills covered	Knowledge of English grammar and conversation
Name and type of organisation providing education and training	<b>British Institute – Milan (Italy)</b>

Level in national or international classification	Level A2
<b>Education and training</b>	
Dates	10/10/2009-20/12/2009
Title of qualification awarded	<ul style="list-style-type: none"> <li>▪ Certification of French language course</li> <li>▪ Placement Certificate in Yvon Mau SA- Gironde sur Dropt – Bordeaux</li> <li>▪ Certificate of participation in “<i>Leonardo Da Vinci program</i>”</li> <li>▪ Europass Mobility Certificate</li> </ul>
Principal subjects/Occupational skills covered	Promotion of Sustainable Development
Name and type of organisation providing education and training	Provincia di Lecce - Servizio Sviluppo Locale e Politiche U.E. Responsabile Dott. C. Calamia
Level in national or international classification	<b>Leonardo Da Vinci program</b> Project: “ <i>RURAL WORKS</i> ”
<b>Education and training</b>	
Dates	6, April, 2009
Title of qualification awarded	University Master degree in “Certification of management business systems: Quality, Environmental and Safety at work (Q.E.S.)”
Principal subjects/Occupational skills covered	<ul style="list-style-type: none"> <li>▪ Consultant in the field of management businesses systems and public administration;</li> <li>▪ Third-party Auditor for Q.E.S management systems</li> <li>▪ Analyst of environmental issues related to business cycles;</li> <li>▪ EMAS Accredited Consultant</li> </ul>
Name and type of organisation providing education and training	<i>Centro Interdipartimentale I.D.E.A.S.</i> - Ca' Foscari University of Venice 2137, Calle Larga S. Marta, Dorsoduro, Venice, Italy. Prof. Giorgio Conti, E-mail: gconti@unive.it
Level in national or international classification	<b>1st (level) University Master degree</b> Duration: 1 year
<b>Education and training</b>	
Dates	July, 2008
Title of qualification awarded	Certificate of ISO 9000:2000 Series Auditor
Principal subjects/Occupational skills covered	ISO 900:2000 Series Auditor/Lead Auditor Training Course
Name and type of organisation providing education and training	<i>Bureau Veritas</i> , 261, Viale Monza, Milano, Italy
Level in national or international classification	<b>Third-party Auditor</b>
<b>Education and training</b>	
Dates	September, 2008
Title of qualification awarded	Certificate of ISO 14001:2004 Series Auditor
Principal subjects/Occupational skills covered	ISO 14001:2004 Series Auditor/Lead Auditor Training Course
Name and type of organisation providing education and training	<i>Bureau Veritas</i> , 261, Viale Monza, Milano, Italy
Level in national or international classification	<b>Third-party Auditor</b>
<b>Education and training</b>	
Dates	November, 2008
Title of qualification awarded	OHSAS 18001:2007 Auditor
Principal subjects/Occupational skills covered	Occupational Health and Safety Management Systems Auditor/Lead Auditor Training Course
Name and type of organisation providing education and training	<i>Bureau Veritas</i> , 261, Viale Monza, Milano, Italy

Level in national or international classification	<b>Third-party Auditor</b>																																																		
<b>Education and training</b>																																																			
Dates	September, 2008- November, 2009																																																		
Title of qualification awarded	EMAS consultant (EMAS Regulation n. 761/CE/2001)																																																		
Principal subjects/Occupational skills covered	Acquiring practical skills for the development of <i>Eco-Management and Audit Scheme (EMAS)</i> in the public administration.																																																		
Name and type of organisation providing education and training	<i>Comitato Ecolabel Ecoaudit – ISPRA- Ministero dell'Ambiente e della Tutela del Territorio e del Mare-Italy</i>																																																		
Level in national or international classification	<b>EMAS Consultant and Auditor for public administration</b>																																																		
<b>Education and training</b>																																																			
Dates	11/12/2006																																																		
Title of qualification awarded	Environmental Science degree																																																		
Principal subjects/Occupational skills covered	Biology, Ecology, Microbiology, Chemistry (analytical, physical, organic), Environmental Chemistry, Geology, Sedimentology, Geochemistry and Vulcanology, Geodynamics and Soil Science, Urban Planning, Environmental Law, Mathematical Analysis, Economic Policy.																																																		
Name and type of organisation providing education and training	<i>Ca'foscari University- Venice, Faculty of Mathematics, Physics and Natural Sciences, degree course in Environmental Science.</i>																																																		
Level in national or international classification	<b>1<sup>st</sup> Degree</b> <span style="float: right;">Duration: 3 years</span>																																																		
<b>Personal skills and competences</b>																																																			
Mother tongue(s)	<b>Italian</b>																																																		
Other language(s)																																																			
Self-assessment European level (*)																																																			
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Understanding				Speaking				Writing																																											
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B2	Independent user	B2	Independent user	B2	Independent user	B2	Independent user	B2	Independent user																																										
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	(*) Common European Framework of Reference (CEF) level																																																		
<b>Social skills and competences</b>	<p>Team work: I have worked in various types of team from study to work experiences, in different contests in which it was essential to collaborate with various professional shapes (consulting, seminars, group research, customer service, etc.)</p> <p>Intercultural skills: Education and Culture Lifelong learning programme Leonardo Da Vinci – Project Rural Works, spent two months in a French college and internship in a French company.</p> <p>During high school I had participate in a cultural exchange with a Spanish school and family.</p>																																																		
<b>Organisational skills and competences</b>	<ul style="list-style-type: none"> <li>- Organisation skills acquired in Management Systems consulting;</li> <li>- Coordination and training of public administration staff to implement QHSE management system.</li> <li>- Managing Script telephone communication for the sale of company products.</li> </ul>																																																		
<b>Technical skills and competences</b>	<ul style="list-style-type: none"> <li>– EMAS Accredited Consultant</li> </ul> <p>First and Second -party Auditor for Businesses Management Systems: QHSE.</p>																																																		
<b>Computer skills and competences</b>	Competent with most Microsoft Office programmes (Word, Excel, Power Point), Internet Search Engines, HTML, <i>CadnaA</i> Software for noise abatement, <i>Autocad</i> Software.																																																		
<b>Additional information</b>	Personal interests: Love to read, to snorkeling, to travel and experience different cultures.																																																		
<b>Driving licence(s)</b>	I am a holder of Italian driver licence. Category B vehicle.																																																		

My personal details can be processed into your data system.

Date: June 2020

Signature: Zaira Suriano.